



<b>Curriculum Evaluation</b>		<b>Health Information Technology</b>		
<i>Certificate of Program Completion (Catalog Year: 2019, Required Hours: 975)</i>				
<b>Core (285 hours required)</b>				
<i>Health Information Technology (285 hours required)</i>		Hours	Modules	Prerequisite Course Number(s)
EHIT 1001	Introduction to Health Information Technology	15.00	3	
BTEC 1030	Operating Systems and Email Applications	30.00	6	
BTEC 1031	Word Processing Fundamentals	30.00	7	
BTEC 1023	Business Calculations	60.00	11	
BTEC 1510	Business English	90.00	9	BTEC 1136
WWSK 1400	Workplace Relations	60.00	12	
<b>Emphasis (690 hours required)</b>				
<i>Medical Office Specialist (690 hours required)</i>		Hours	Modules	Prerequisite Course Number(s)
BTEC 1033	Database Fundamentals	30.00	5	
WWSK 1500	Job Seeking Skills	30.00	6	
EHIT 1120	Medical Terminology	90.00	17	
EHIT 1130	Medical Law and Ethics	60.00	13	EHIT 1120
EHIT 1250	Therapeutic Communications for Health Professionals	30.00	12	
EHIT 1200	Medical Office Administrative Procedures I	90.00	14	EHIT 1120, EHIT 1130
EHIT 1210	Medical Office Administrative Procedures II	30.00	4	EHIT 1120, EHIT 1200
EHIT 1140	Body Structures and Functions	120.00	23	EHIT 1120
EHIT 1230	Practical Healthcare Billing	60.00	1	EHIT 1120
EHIT 1400	Electronic Health Records	60.00	10	EHIT 1221
EHIT 1416	Comparative Health Information Management	90.00	17	EHIT 1400
<i>Medical Billing and Coding Specialist (690 hours required)</i>		Hours	Modules	Prerequisite Course Number(s)
EHIT 1125	Medical Terminology and Anatomy for Coding	120.00	1	
EHIT 1221	Medical Insurance Billing and Coding	120.00	19	EHIT 1210
EHIT 1230	Practical Healthcare Billing	60.00	1	EHIT 1120
EHIT 1400	Electronic Health Records	60.00	10	EHIT 1221
EHIT 1502	Diagnostic Coding I	90.00	1	EHIT 1400
EHIT 1521	Evaluation and Management (E/M) Coding Fundamentals	60.00	1	EHIT 1501
EHIT 1511	Procedural Coding	120.00	1	EHIT 1501
EHIT 1612	Advanced Coding Simulations and Certification Test Review - CPT, ICD-10, HCPCS	60.00	1	EHIT 1601
<i>Dental Office Specialist (690 hours required)</i>		Hours	Modules	Prerequisite Course Number(s)
DENA 1010	Dental Terminology	30.00	5	
EHIT 1020	Dental Law and Ethics	30.00	7	DENA 1010, DENA 1011
EHIT 1250	Therapeutic Communications for Health Professionals	30.00	12	
DENA 1100	Anatomy and Physiology for Dental Assistants	30.00	3	DENA 1010, DENA 1011

DENA 1040	Dental Assisting Clinical Procedures I	30.00	2	DENA 1010
DENA 1065	Dental Assisting Clinical Lab II	60.00	3	DENA 1040
DENA 1110	Overview of Dental Assisting	60.00	8	DENA 1040
EHIT 2070	Dental Office Management	60.00	8	DENA 1110, DENA 1111
EHIT 2082	Dental Insurance and Medical Cross Coding	60.00	8	EHIT 2070
EHIT 1800	Dental Records	90.00	11	DENA 1110, DENA 1111
EHIT 1711	Dental Information Management	60.00	8	EHIT 1800
DENA 2060	Dental Radiology	90.00	6	DENA 1010, DENA 1011
EHIT 1720	Dental Office Site Observation	60.00	1	
<b><i>Dental Insurance Specialist (690 hours required)</i></b>		<b>Hours</b>	<b>Modules</b>	<b>Prerequisite Course Number(s)</b>
DENA 1010	Dental Terminology	30.00	5	
DENA 1100	Anatomy and Physiology for Dental Assistants	30.00	3	DENA 1010, DENA 1011
DENA 1110	Overview of Dental Assisting	60.00	8	DENA 1040
DENA 2060	Dental Radiology	90.00	6	DENA 1010, DENA 1011
EHIT 2010	Dental Office Administration for Coders	60.00	1	
EHIT 1125	Medical Terminology and Anatomy for Coding	120.00	1	
EHIT 1221	Medical Insurance Billing and Coding	120.00	19	EHIT 1210
EHIT 2020	Diagnostic and Procedural Coding for Dental Practices	90.00	1	
EHIT 2082	Dental Insurance and Medical Cross Coding	60.00	8	EHIT 2070
<b>Additional Electives (0 hours required)</b>				
<b><i>Health Information Technology (0 hours required)</i></b>		<b>Hours</b>	<b>Modules</b>	<b>Prerequisite Course Number(s)</b>
EHIT 1160	Medical Front Office Procedures II	90.00	1	MEDA 1101, MEDA 1102
BTEC 1005	Keyboarding I	30.00	5	
BTEC 1032	Spreadsheet Fundamentals	30.00	8	
BTEC 1134	Word Processing I (MOS: Word 2016 Core)	90.00	16	BTEC 1030
BTEC 1144	Spreadsheet Applications I (MS Excel 2016)	90.00	16	BTEC 1030
WWSK 1500	Job Seeking Skills	30.00	6	
MATH 1000	Math I	60.00	8	FUND 0085